1. **From the control panel: Users and Groups option, select "Users."**
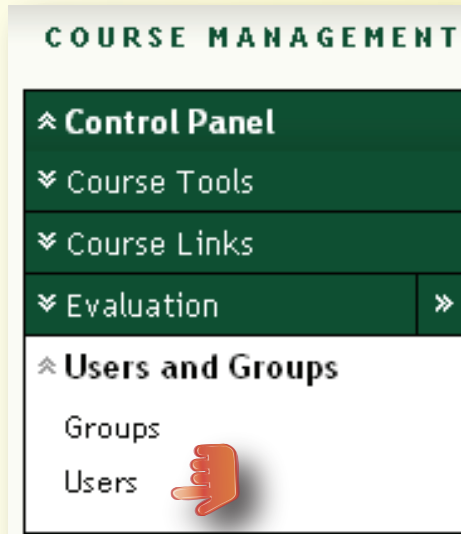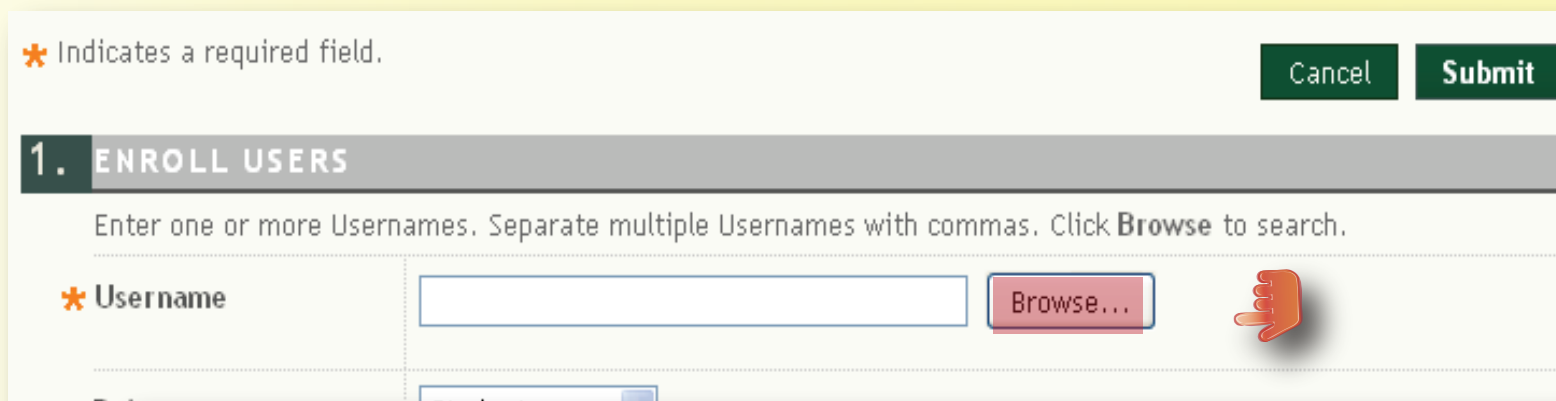
2. **To enroll students or faculty, click the "Enroll User" button.**

3. **If you know the person's USF Net ID, you can enter it here, otherwise, click "Browse."**